

International Barber College

Student Grievance Form

Student Name

Date form Completed:

Summary of Complaint:

Grievance Policy and Student Complaints

Most problems or complaints that students may have with the college, or its administrator can be resolved through a personal meeting with the student's instructor or school administrator. If however, this action does not resolve the matter to the satisfaction of the student, he/she may submit a written complaint to the main campus, in person or via email at info@internationalbarber.com and staff will respond within 10 school days to aggrieved student, in writing. Grievance forms are available on the school's web page.

If any student does not feel their issue was properly address, they may elect to contact **Arizona Barbering & Cosmetology Board** 1740 W Adams St. Suite #4400 Phoenix, AZ 85007 **Phone:** (602) 542-4498.